



West Northamptonshire Joint Strategic Planning Committee

Your attendance is requested at a meeting to be held at Daventry District Council Offices on Thursday, 17 December 2009 at 6:00 pm.

D. Kennedy
Chief Executive

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Agenda

1. APOLOGIES FOR ABSENCE
2. MINUTES OF THE MEETING HELD ON 20 OCTOBER 2009
3. DECLARATIONS OF INTEREST
 - Personal
 - Prejudicial
4. MATTERS OF URGENCY

To consider any issues that the Chairman is of the opinion are Matters of Urgency.
- 5. REVISED LOCAL DEVELOPMENT SCHEME
(report attached)
6. RISK REGISTER
(copy attached)
7. THE CHAIRMAN TO MOVE:
"THAT THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING ON THE GROUNDS THAT THERE IS LIKELY TO BE DISCLOSURE TO THEM OF SUCH CATEGORIES OF EXEMPT INFORMATION AS DEFINED BY SECTION 100(1) OF THE LOCAL GOVERNMENT ACT 1972 AS ARE LISTED AGAINST SUCH ITEM OR ITEMS OF BUSINESS BY REFERENCE TO THE APPROPRIATE PARAGRAPH OF SCHEDULE 12A TO SUCH ACT."

Agenda Item 2

WEST NORTHAMPTONSHIRE JOINT STRATEGIC PLANNING COMMITTEE

Tuesday, 20 October 2009

PRESENT: Councillor Tony Woods (Chair); Councillor Chris Millar (Deputy Chair); Councillors Wendy Amos, Sandra Barnes, Richard Church, Stephen Clarke, Keith Davies, David Garlick, Andrew Grant (substitute), Joan Kirkbride (substitute), Ken Melling, Brian Markham and Mr David Dickinson.

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Bass, Brown and De Savage.

The Chair welcomed Councillor David Garlick to his first meeting of the Joint Committee and also to Mr David Atkinson who had been recently appointed as Head of the JPU but had not yet taken up the post.

2. MINUTES OF THE MEETING HELD ON 4 AUGUST 2009

The minutes of the meeting of the Joint Committee held on 4 August 2009 were signed by the Chair.

3. DECLARATIONS OF INTEREST

- (1) Councillors Sandra Barnes, Richard Church, Chris Millar, Tony Woods and Mr David Dickinson declared personal interests as members of the WNDC Board.
- (2) Councillor Brian Markham declared a personal interest as the Chair of Northampton Borough Council's Planning Committee.
- (3) Councillor Wendy Amos declared a personal interest as member of WNDC's Daventry Planning Committee.
- (4) Councillor Steven Clarke declared a personal interest as a member of the East Midlands Regional Assembly.

4. MATTERS OF URGENCY

None.

5. REVIEW OF THE LOCAL DEVELOPMENT SCHEME

The Interim Head of the JPU submitted a report that set out an invitation from the Government Office for the East Midlands (GOEM) to review the Local Development Scheme in recognition of the complex infrastructure issues that needed to be better understood or resolved before pre-submission of a Joint Core Strategy took place. She elaborated upon the need to complete the evidence base, ongoing work to analyse the responses to the consultation on the Emergent Joint Core Strategy and potential risks in reworking the timetable for the production of the Joint Core Strategy. The Interim Head of the JPU also referred to the situation in respect of the Affordable Housing and Developer Contributions Development Plan Document.

The invitation from GOEM to revise the Local Development Scheme was welcomed although the inherent danger in leaving what would essentially be a policy vacuum was

noted. It was important for the Joint Core Strategy to be firmly evidence based and as far as was practicable that it was acceptable to the public. In answer to a question the Interim Head of the JPU commented that in respect of the Urban Capacity Study, the Strategic Housing Land Availability Study was almost complete and a study of employment land that might be used for housing purposes instead was also nearly complete. She also noted that in the meantime, before a Joint Core Strategy was approved, Councils could use national guidance, regional policy guidance and their own saved policies to consider any planning applications that were received. Engagement with Councillors would be timetabled as far in advance as was practicable.

Comment was made that in terms of public acceptance, the Joint Core Strategy needed to be clear that without the appropriate infrastructure being in place then housing development would not be acceptable. Paying for the appropriate infrastructure would be critical and enabling development as proposed in the EJCS would be required. It was questioned whether the proposed Community Infrastructure Levy would generate sufficient funding bearing in mind it was not intended to meet the full cost of any such infrastructure in any case.

The Chair noted that by publishing the Emergent Joint Core Strategy a number of problems with the Regional Spatial Strategy and the existing infrastructure deficit had been flushed out. He acknowledged that whilst there was a risk of speculative planning applications during this period there was also a risk of an incoming government, post the General Election, making sweeping changes at regional level which could also create a policy vacuum. There were issues around who would be paying for the infrastructure as it seemed unlikely that developers would be able to in full, even if they were willing to; that there was already a gap in funding, and the need for the infrastructure to be in place before development took place.

The Interim Head of the JPU reported that the support of other statutory agencies to work within agreed timescales was already being progressed. It was intended that a report to the Joint Committee would be made in December in respect of the Local Development Scheme and this would include the position of the key statutory agencies. Work with the WNDC was taking place in respect of funding mechanisms for the necessary infrastructure. Progress on all these matters would be reported through the Business Sub Group and a workshop that already been planned for November.

RESOLVED: (1) That the review of the Local Development Scheme be agreed in principle.

(2) That discussions with the Government Office for the East Midlands include the separation of the Affordable Housing and Developer Contributions Development Plan Documents.

(3) That the abandonment of the work on the Affordable Housing Supplementary Planning Document for legal reasons as detailed in the report be confirmed.

(4) That a revised Local Development Scheme be brought to the Joint Committee in December once the critical paths for outstanding evidence and policy making have been mapped and a common understanding with key agencies on a way forward has been reached.

6. RESPONSE TO THE CONSULTATION ON THE PARTIAL REVIEW OF THE REGIONAL SPATIAL STRATEGY FOR THE EAST MIDLANDS

The Interim Head of the JPU submitted a report that set out a consultation of a partial review of the East Midlands Regional Plan. The partial review looked forward to 2031 and focused upon housing, transport and climate change. It was noted that partner authorities had individually made responses to the consultation and that a common thread was the need for evidence of infrastructure being put in place to support development. Housing growth must

be linked to funding streams and, so far, West Northamptonshire felt that it had been let down by the Regional Strategy where funding had been concentrated on the Nottingham, Leicester, Derby triangle. Just because West Northamptonshire was on the fringe of the East Midlands region was no reason for it not to be supported by regional investment. It was also important for the Regional Strategy to recognise that current housing targets would not be reached both currently and in the near future and that the RSS should be revised downwards to set more realistic targets.

It was also noted that while the transportation issues were now being recognised as being challenging there did not seem to be any sign, as yet, of any proposed solution coming forward.

Councillor Chris Millar commented that Daventry District Council had, in considering the West Northamptonshire options for future development, rejected Option 4 which was to focus growth more evenly across the area in a dispersed pattern of development.

RESOLVED: (1) That subject to the following amendments the response to the consultation on the partial review of the East Midlands Regional Plan be agreed:-

- To add to the response set out at paragraph 1.9 a new paragraph to read “Given the current economic climate and lack of infrastructure or realistic prospect of securing it, the WNJSPC concludes that the current annualised housing targets need to be revised downwards significantly. The Regional Assembly needs to ensure that there is a clear alignment of environmental capacity, infrastructure needs, economic growth and housing requirements at the regional level before requiring any spatial allocation at sub-regional level.”
 - To add at the end of the response set out at paragraph 1.28 an additional sentence in the final paragraph to read “However, the WNJSPC considers that the proposed Option 4 is inappropriate in any circumstance in what is a largely rural area.”
- (2) That the Interim Head of the JPU, in consultation with the Chair, be authorised to agree the final response to the consultation.

The meeting concluded at 19.34 hours.

Item No:
Date: 17 December 2009

**WEST NORTHAMPTONSHIRE
JOINT STRATEGIC PLANNING COMMITTEE**

REPORT OF THE INTERIM HEAD OF THE JOINT PLANNING UNIT
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Revised Local Development Scheme

Background

- 1.0 The Local Development Scheme is a public statement setting out details of which spatial planning documents will be produced over a three year period and key milestones in their production. It sets down the combination of policy documents (and their purpose) that has been selected to address the effective planning of the area and its unique character.
- 1.1 The Committee has been invited by the Government Office for the East Midlands to revise the Local Development Scheme for West Northamptonshire. The full letter is attached at Appendix A. It notes:
- “...we recognise there are complex infrastructural issues that need to be better understood and reasonably resolved before pre-submission. We understand that the complexity, sensitivity and financial impact of these issues has led to key agencies and partner authorities needing more time to conclude essential evidence base studies....We invite you to submit an amended Local Development Scheme for West Northamptonshire to us once you have mapped out the critical paths for the outstanding evidence base studies and have a common understanding with key agencies of a way forward”*
- 1.2 Officers have continued to undertake discussions with the Environment Agency, Highways Agency and Natural England with respect to further requirements. These have been accounted for in production of the revised Local Development Scheme as has the need for full engagement of members of the Joint Strategic Planning Committee and public consultation periods.
- 1.3 The purpose of this report is to present the revised Local Development Scheme to the Committee and request approval for submission to the Government Office for the East Midlands. The revised Scheme is attached at Appendix B and briefly explained in this report.

- 1.4 The revised Scheme sets out the key milestones for each document in Appendix 3 and a composite timetable showing all the key milestones for each document is shown in Appendix 15 of the revised Scheme. The detailed work programmes for each document are living documents.

Recommendations

- 1.5 That the Joint Strategic Planning Committee agrees the revised Local Development Scheme to go forward for submission to Government Office for the East Midlands for its consideration.
- 1.6 That the Local Development Scheme be brought into effect following agreement by the Government Office for the East Midlands.
- 1.7 That the Joint Strategic Planning Committee notes that this Local Development Scheme is predicated on the full funding of the programme as agreed at its meeting on 16th December 2008 and a full complement of staff again, agreed at that meeting.
- 1.8 The Joint Strategic Planning Committee notes the progress to date and that this is recognised by Government Office for the East Midlands.

Development Plan Documents

- 2.0 **The West Northamptonshire Joint Core Strategy** together with its underlying infrastructure programme is the key priority. This document will set down the spatial vision for West Northamptonshire (reflecting the sustainable community strategies and local area agreement) and a proposed approach to how the places within it will develop, addressing a range of spatial and strategic development issues related to the regeneration, growth and accompanying transport agenda. This will address key matters such as the roles of Northampton, Daventry, Towcester, Brackley, local commercial centres and the villages, the nature of the future economy including the development of rural enterprise, access to housing and services such as education, health and leisure opportunities and the building and cohesion of existing and new communities. It will establish those areas where there may be only very special circumstances for development such as rural affordable housing or critical services. Work is well advanced on the Joint Core Strategy and has progressed since the Emergent Joint Core Strategy was published in the summer of 2008.
- 2.1 **The West Northamptonshire Developer Contributions Development Plan Document** will be produced in parallel with the core strategy and work to the same infrastructure programme. This will set out the approach taken to achieving development gain to contribute to providing for community and infrastructure needs in West Northamptonshire across the plan period. Examples could include finance for transport projects and community facilities not already provided on site in large scale developments. This work would form the basis of the use of a Community Infrastructure Levy should it be enacted. Work on this document is already advanced.

- 2.2 **Northampton Central Area Action Plan** will develop policy for the transformation of the centre of Northampton. Work is already well advanced on this plan and the revised timetable will closely follow that of the Joint Core Strategy.
- 2.3 **The West Northamptonshire Site Allocations Development Plan Document** will deal with site specific policies and allocations on small sites as necessary.
- 2.4 **Daventry Town Development Plan Document** will include site specific proposals for Daventry Town should they be required following the adoption of the Core Strategy and Site Allocations Development Plan Documents.
- 2.5 **South Northamptonshire Council Rural Settlements Development Plan Document** will address development in rural settlements in South Northamptonshire, should it be required, beyond that addressed by the Joint Core Strategy in setting the hierarchy of settlements.

Supplementary Planning Documents

- 2.6 Supplementary Planning Documents give further guidance on policy, they do not set policy or allocate land. There is no longer a requirement for Supplementary Planning Documents to be included within the Local Development Scheme and so these no longer appear. However it is important to note that the following Supplementary Documents are scheduled for completion:
 - 2.6.1 Affordable Housing Supplementary Planning Document – this will be based on the policy that will be set down in the Joint Core Strategy (which will set proportions of affordable housing and the circumstances under which this will be required) and explain the details of requirements for affordable housing such as tenure.
 - 2.6.2 Silverstone Circuit Supplementary Planning Document which is jointly produced with Aylesbury Vale District Council will guide development at Silverstone Circuit and involve the conversion of the current Development Brief to a Supplementary Planning Document.
 - 2.6.3 Daventry District Village and Town Design Statements Supplementary Planning Documents will continue to be produced by communities as needed. The programme for the villages will come forward in response to community action and their form and content are guided by Daventry District Council.

The Differences between the 2008 and 2010 Local Development Scheme

- 3.0 Setting any timetabling matters aside and the exclusion of Supplementary Planning Documents the only difference between the 2008 and the proposed 2010 Local Development Scheme is the splitting of the Affordable Housing and Developer Contributions Development Plan Document. Members were recently asked to agree to split this document into two Development Plan documents and discussion was then held with Government Office East Midlands to this effect. As a result it is proposed that the policy intended for developer

contributions is now represented in the Developer Contributions Development Plan Document whilst affordable housing is addressed in core policy in the Joint Core Strategy and a supplementary planning document on affordable housing. This approach is now often used in practice, is supported by Government Office of the East Midlands and presents a more efficient use of resource than producing two development plan documents.

Resources

- 4.0 To achieve the programme now set out in the revised Local Development Scheme the full funding agreed by this Committee on 16th December 2008 will be required. It will also require the full complement of Officers previously approved by the JSPC.
- 4.1 The contribution of resources follows the pattern of votes on the Joint Strategic Planning Committee hence :
- Daventry District Council – one quarter
 - Northampton Borough Council – one third
 - Northamptonshire County Council – one sixth
 - South Northamptonshire Council – one quarter.
- 4.2 Some officer time from the partner authorities is also put to the resource pool and in addition contributions of work and partner time from West Northamptonshire Development Corporation contribute to the programme.
- 4.3 In addition to some Housing and Planning Delivery Grant being awarded for joint working to each authority there is award of resource for Strategic Housing Market Assessment and Strategic Housing Land Assessment publication. Therefore some recompense for the investment in the work does return directly to authorities via Housing and Planning Delivery Grant.

Matters for the Programme of the Joint Core Strategy

- 5.0 A number of matters have proven critical to progressing the Joint Core Strategy and are equally important for the proposed Local Development Scheme. These should be noted by members and are set out in the following paragraphs.
- 5.1 Following recent meetings with the Highways Agency and Department for Transport advice was received to the effect that further work on sustainable transport measures and low carbon transport planning is required by the Highways Agency in addition to that already planned. A detailed project programme is currently being discussed and agreed with the Highways Agency, Department for Transport and Highways Authority and specialists. The expectation is that the work will run in parallel with existing transport workstreams and be completed by Mid June 2010 at the latest. It will require significant input to partnership working to resolve- which the programme board has agreed.
- 5.2 The discussions with English Nature to accommodate study of the behaviour and population of the Golden Plover in relation to the Upper Nene Valley Gravel Pits potential Special Protection Area in response to the draft Appropriate Assessment (under the Habitat Directive 92/43/EEC) have resulted

in a survey being undertaken of an area south east of Northampton. The main report is due to be completed in March 2010. This is expected to provide adequate data to determine the potential area of developable land in the option of the south east extension to Northampton, and mitigation measures in this respect.

5.3 Discussions with the Environment Agency conclude that the stage required for the West Northamptonshire Water Cycle Study to inform Joint Core Strategy will be reached by end April 2010.

5.4 The next stages of policy making will now crystallise the thinking on review of and progression of the policy direction expressed in the Emergent Joint Core Strategy. It will integrate additional evidence particularly that relating to highway infrastructure capacity and a reality check on the RSS annualised housing targets, and will evaluate the responses from the summer 2009 consultation. Engagement of the members of the Joint Strategic Planning Committee prior to the formal consideration of a pre submission document is clearly critical to this stage and has been the subject of much discussion. The programme allows for the following, briefly described :

- Policy discussions with members setting the agenda up to end March 2010
- Work sessions considering the evidence, options and officers advice from April through to early July 2010
- Work sessions considering final officer draft of pre submission document prior to presentation to the Joint Strategic Planning Committee which would be programmed for September 2010. This committee would then be requested to approve for publication a pre-submission draft plan and a further period of public consultation.



GOVERNMENT OFFICE
FOR THE EAST MIDLANDS

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Date: 15 September 2009

Dear David

West Northamptonshire Joint Core Strategy

Further to our meeting on 3 September 2009 to discuss the above, we recognise the significant progress that has been made by the Joint Planning Unit and Joint Strategic Planning Committee in publishing the Emergent Joint Core Strategy and the ongoing efforts that are being made to progress to a pre-submission draft. However, as we discussed at our recent meeting, we recognise that there are complex infrastructural issues that need to be better understood and reasonably resolved before pre-submission. We understand that the complexity, sensitivity and financial impact of these issues has led to key agencies and partner authorities needing more time to conclude essential evidence base studies, consider the results, assess delivery, and to agree a common way forward. These studies include the Strategic Flood Risk Assessment, Water Cycle Study and Highways Modelling, It is imperative that a sound evidence base is in place to support the pre submission document and the scale of growth that can be accommodated.

We consider that in these special circumstances, the partner authorities should reconsider the timetable for the Joint Core Strategy and other DPDs. We invite you to submit an amended Local Development Scheme for West Northamptonshire to us once you have mapped out the critical paths for the outstanding evidence base studies and have a common understanding with the key agencies of a way forward. We are happy to comment on a draft once you have considered what adjustments you need to make.

Yours sincerely,

Fiona Forgham
Head of Planning



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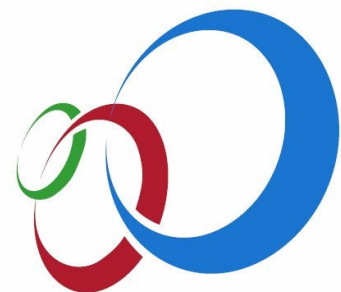


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December 2009

A Local Development Scheme For West Northamptonshire



**West Northamptonshire
Joint Planning Unit**



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Foreword

A Local Development Scheme for West Northamptonshire

- 1.0 The Councils in West Northamptonshire have a unique role in shaping the places they govern and delivering the agreements with central government on priorities for their communities found in the Local Area Agreement. Northamptonshire will be a key national growth area during the next twenty five years and West Northamptonshire will accommodate some of this growth. This will mean more homes, jobs, leisure and health facilities for the area with the transport systems to support them. The West Northamptonshire Local Development Framework, together with regional and national policy, has the job of ensuring that growth and regeneration happen in a way that is well directed and brings a wide range of benefits to existing and future residents of all generations as well as businesses. This is key to the place shaping agenda and the Local Development Framework is therefore the most important policy tool to manage this growth and harness the social, economic and environmental benefits that development can bring. Not all of the West Northamptonshire area will be subject to significant change. Alongside areas where communities will expand and grow there will be areas that will remain largely unchanged. There are difficult choices to be made and these must be made openly and transparently in the process of production of the West Northamptonshire Local Development Framework.
- 1.1 This Local Development Scheme is designed to meet the needs of the communities in the area through a portfolio of spatial planning documents that address the unique aspects of different parts of West Northamptonshire together with managing the regeneration and growth agenda.
- 1.2 The documents in the Local Development Scheme should be seen as a coherent whole – each putting in place a policy tool that will assist councils, infrastructure providers and developers to deliver high quality places that are good to inhabit. The Councils and West Northamptonshire Development Corporation rely on policies that have been ‘saved’ from the local plans and structure plan, national and regional policy until the local policies are gradually replaced by the Local Development Framework.
- 1.3 Essentially the Local Development Scheme is a public statement identifying which spatial planning documents will be produced and when. It sets out a three year project plan. It has three key objectives:

- It is the starting point for the community and stakeholders to find out about the Councils' planning policies in respect of a particular place or issue, and what the status of those policies will be;
 - It outlines the details of, and timetable for, the production of Local Development Documents over the three year period; and
 - It sets down the combination of policy documents (and purpose) that have been selected to ensure the effective planning of the area.
- 1.4 The West Northamptonshire Joint Strategic Planning Committee is responsible for much of this local plan-making system together with Daventry District Council, Northampton Borough Council and South Northamptonshire Council. The Joint Strategic Planning Committee comprises member representatives from Daventry, South Northamptonshire and Northampton Borough Councils, as local planning authorities responsible for preparing Local Development Documents as well as Northamptonshire County Council, as strategic authority with responsibility for transport, education, minerals and waste planning. West Northamptonshire Development Corporation, as the local delivery vehicle, are also represented on the Committee as observers as is the Borough Council of Wellingborough as a key neighbouring local authority.
- 1.5 Northamptonshire County Council, as the minerals and waste planning authority, is responsible for preparing a minerals and waste development framework. A minerals and waste local development scheme has therefore been prepared, and can be viewed on the County Council's website (<http://www.northamptonshire.gov.uk>). Further information is available from the County Council (telephone: 01604 236014).
- 1.6 This document has been produced by the West Northamptonshire Joint Planning Unit. It supersedes the Local Development Scheme produced jointly in November 2008.
- 1.7 The 2004 Planning and Compulsory Purchase Act has introduced a new planning language. A glossary of abbreviations and definitions used in this LDS are explained in Appendix 1 to assist in understanding the spatial planning jargon.

Introduction: The Development Planning System

- 2.0 Together with the Regional Spatial Strategy the Local Development Framework will form the Development Plan, which is the basis for all planning decisions. The Development Plan therefore sits within the framework of national policy in National Planning Statements and Planning Policy Statements. Therefore applications for development can be approved with regard to national policy, regional policy and local policy. The Regional Spatial Strategy is critical to this process as it provides the overall strategy, housing, employment and infrastructure requirement for local policies. One emphasis of this system is that local policy does not replicate regional or national policy and is 'locally distinctive' – i.e. it is reflective of and designed to meet, the needs of the local area. Another key characteristic is that there is an emphasis on how plans and policies will be delivered in reality by public sector agencies and the private development industry – i.e. these plans, if crafted well, actually bring forward development in a way that suits the locality.
- 2.1 This Local Development Scheme sets out the detailed programme for the preparation of planning policy documents that will form West Northamptonshire's Local Development Framework. It forms a project plan for the programme of work and explains the role of each of the policy tools or documents that are considered suitable to address the spatial issues in the area into the future.
- 2.2 The Local Development Framework is the compendium of documents (or policy tools) that will set out how an area will be developed in the future. Appendix 2 sets out the main components of a Local Development Framework.
- 2.3 The Local Development Framework also includes the Statement of Community Involvement (SCI), the Local Development Scheme (LDS) and the Annual Monitoring Report (AMR). Furthermore each Local Development Document must be accompanied by a Sustainability Appraisal incorporating Strategic Environmental Assessment and Appropriate Assessment, where appropriate. Sustainability appraisal is a tool that assists the analysis of the impacts of policies and provides information about their social, economic and environmental effects. Its purpose is to ensure that plans and policies reflect sustainable development principles. The Scoping Report for the Sustainability Appraisal of the Joint Core Strategy can be found at www.westnorthamptonshirejpu.org and explains more.
- 2.4 Further information on the planning system can be viewed using the following external website www.planningportal.gov.uk.

How the documents in the Local Development Scheme relate to one another

- 3.0 The West Northamptonshire Core Strategy for the whole of West Northamptonshire is to be produced first. In line with “Planning Policy Statement 12: creating strong safe and prosperous communities through Local Spatial Planning” 2008 this will include some ‘strategic allocations’ that are critical to delivery of the spatial strategy. These ‘strategic allocations’ will include allocated sites to 2026 to meet the requirements of the Regional Spatial Strategy and include sustainable urban extensions as well as any other strategic sites that are critical to delivery of the strategy. They are expected to cover the housing and employment allocations together with all related social, green and transport infrastructure needed for these growing communities up to 2026. The strategic allocations will indicate some detail in terms of the disposition of land uses, infrastructure, access to sites and other details. Directions of growth beyond 2026 will be indicated.
- 3.1 When it has been adopted therefore the West Northamptonshire Core Strategy will provide adequate detail to allow developers and the Joint Planning Unit to produce master plans for the strategic allocation sites (including sustainable urban extensions) if the market is ready to bring forward the development.
- 3.2 A timetable showing both joint and individual Local Development Document timetables is in Appendix 5. During the period of completion of the West Northamptonshire Core Strategy the Councils are producing masterplans for key sites and areas to assist them in managing current pressures for development. These masterplans will form part of the evidence for the West Northamptonshire Core Strategy and when the West Northamptonshire Core Strategy is adopted could be adopted as Supplementary Planning Documents in part or whole depending upon the circumstances that pertain at the time. These masterplans are for the following areas:
- Daventry Town
 - Towcester
 - Brackley
 - Roade Village

The documents that will be produced from 2008 to 2011

West Northamptonshire Core Strategy

- 4.0 The key priority in the Local Development Scheme for West Northamptonshire is the West Northamptonshire Core Strategy DPD. The West Northamptonshire Core Strategy DPD is a strategic document that will set out a spatial vision for West Northamptonshire (which reflects the sustainable community strategies of the area) and a proposed approach to how the places within it will develop addressing a range of spatial and strategic development issues. This strategy will address key spatial issues for West Northamptonshire such as the roles of Northampton, Daventry, Towcester and Brackley as well as the villages, the nature of the future economy including the development of rural enterprise, access to housing and other services, educational standards and provision, health and leisure opportunities and how these are accommodated. It will set out how much and what type of development is intended to happen, where, when and how it will be delivered. Because the early plan period has now been characterised by economic recession which has impacted heavily on build rates the Core Strategy will review the ability to fulfil Regional Spatial Strategy annualised targets in the early stages of the plan, also reflecting realistically the changed circumstances relating to infrastructure, its adequacy and future funding.
- 4.1 The Core Strategy represents a key phase to establish the broad spatial framework for the area indicating the kind of places sought in the future and the facilities needed to support sustainable communities. It will also set some detail by making some key strategic allocations. At the same time it will identify those areas where there may be only very special circumstances for development e.g. to provide rural affordable housing or critical services.
- 4.2 Following adoption, all future Development Plan Documents produced in West Northamptonshire must be in conformity with the West Northamptonshire Core Strategy.

West Northamptonshire Developer Contributions DPD

- 4.3 The West Northamptonshire Developer Contributions DPD will be produced alongside the West Northamptonshire Core Strategy. The work required to produce this Development Plan Document forms part of the evidence base for the West Northamptonshire Core Strategy in terms of identifying the infrastructure and facilities needed to accompany development, the sources of funding for this infrastructure and the expected contribution to this by developers. The work will build on that undertaken by the West Northamptonshire Development Corporation on tariffs and will be produced in close partnership with the Corporation. It is sensible to separate this aspect of policy from the Core Strategy however as it can provide more detail than would be

found in the Core Strategy and can be updated where necessary. This work may form the basis for the Community Infrastructure Levy should this be enacted and implemented.

West Northamptonshire Site Allocations DPD

- 4.4 This will deal with site-specific policies including allocations for key activities such as housing, employment, retail, leisure, health, community and transport facilities.

Northampton Central Area Action Plan DPD

- 4.5 This will develop policy for the transformation of the centre of Northampton and its key role in the sub region.

Daventry Town DPD

- 4.6 This DPD will include site specific proposals for Daventry Town should they be required at this time following the adoption of the West Northamptonshire Core Strategy and Site Allocations DPDs.

Proposals Map

- 4.7 A Proposals Map, will express geographically the adopted development plan policies for West Northamptonshire. In accordance with Regulation 13(4) of the Regulations, a submission Proposals Map will accompany the West Northamptonshire Core Strategy, West Northamptonshire Site Allocations and other DPDs where site allocations are made. They will be revised as each new DPD is adopted, to ensure that they always reflect the up-to-date spatial plan for the area.

Statement of Community Involvement

- 4.8 Daventry District Council, Northampton Borough Council and South Northamptonshire Council each adopted a Statement of Community Involvement in spring 2006. These set out how the community will be involved in the preparation of Local Development Documents and consulted on planning applications. Each Statement of Community Involvement will be monitored on an annual basis and the need for review and integration to one statement will be assessed as part of the preparation of the Annual Monitoring Report for West Northamptonshire.

- 4.9 Appendix 3 of this Local Development Scheme sets out a profile of each Local Development Document that it is intended will be produced over the next 3 year period setting out:
- The lead body that will be responsible and accountable for its preparation, and approval,
 - Its role and position in the chain of conformity,
 - Its geographical coverage,
 - Its status as a DPD or SPD,
 - Its key milestones for production,
 - A broad indication of resource requirement and
 - An approach to involving stakeholders and the community.
- 4.10 The LDS is available for viewing on the following websites:
www.westnorthamptonshirejpu.org
www.daventrydc.gov.uk
www.northampton.gov.uk
www.southnorthants.gov.uk
- 4.11 Its availability will also be advertised in the local media. The Councils will write to all people on their mailing list informing them of its availability.

The relationship with other plans and strategies

- 5.0 The East Midlands Regional Plan, incorporating the Milton Keynes and South Midlands Sub-Regional Strategy, was adopted in March 2009 and is under review. The latest information on the review can be found at www.emra.gov.uk.
- 5.1 The Local Development Framework will have regard to the sustainable community strategies and community plans that have been prepared for Daventry District, South Northamptonshire District, Northampton Borough and Northamptonshire County. These have been produced by, respectively, the Local Strategic Partnerships for Daventry, Northampton, South Northamptonshire and the Northamptonshire Public Service Board and also give rise to the Local Area Agreement for Northamptonshire. The spatial elements and land use implications arising from these strategies will be given regard and delivered through the West Northamptonshire Local Development Framework.
- 5.2 Each Council has a number of other strategies that address specific spatial and service delivery matters in the area. Several have spatial implications and those in particular will need to be taken into account in preparation of the LDF. These relate to housing, economic development, air quality and waste management as well as health, social care, leisure and cultural strategies. The LDF will have particularly close links with the plans produced by the County Council, namely the Local Transport Plan and Minerals and Waste

Development Framework as well as plans for education and social services. In addition work undertaken by the West Northamptonshire Development Corporation in its planning for infrastructure is a key component of the Local Development Framework.

Delivering the Local Development Framework in West Northamptonshire

Partnership Working

- 6.0 The Councils are committed to putting in place an up to date planning policy framework for the growth and regeneration of West Northamptonshire at the earliest opportunity.
- 6.1 The Councils are committed to working together with Northamptonshire County Council and West Northamptonshire Development Corporation in order to implement the growth, together with all necessary infrastructure, in an effective, cohesive and sustainable manner. This is the reason for setting up the Joint Strategic Planning Committee and the Joint Planning Unit. The Joint Strategic Planning Committee comprises member representatives from Daventry, South Northamptonshire and Northampton Borough Councils, as local planning authorities responsible for preparing Local Development Documents as well as Northamptonshire County Council, as strategic authority with responsibility for transport, education, minerals and waste planning. West Northamptonshire Development Corporation, as the local delivery vehicle, are also represented on the Committee as observers as is the Borough Council of Wellingborough, as a key neighbouring local authority.
- 6.2 The Joint Planning Unit will work closely with all of these partners, who will contribute to plan making, as well as a wider range of public and private sector partners to ensure the Local Development Framework is effective and infrastructure is bought forward in a timely manner.

Sustainability Appraisal

- 7.0 At each key stage of its preparation each Development Plan Document will be appraised to assess the likely environmental, social and economic affects of its policies and proposals. The findings will be detailed in a Sustainability Appraisal Report which will be subjected to public consultation. Sustainability Appraisal (SA) is an integral part of the preparation process of each Local Development Document (LDD) and will help arrangements for monitoring and implementation. The purpose of the Sustainability Appraisal is to promote sustainable development through better integration of sustainability considerations into the preparation of plans.

- 7.1 There are five key stages in the preparation of a SA for a LDD. These are set out in the table below:

Stage	Summary	DPD
A	Identifying other relevant policies, plans and programmes and collecting baseline information;	Yes
	Identify sustainability issues and problems;	Yes
	Develop a sustainability framework including objectives and indicators;	Yes
	Consult on the scoping Report	Yes
B	Test the LDD objectives against the SA Framework	Yes
	Developing the LDD options	Yes
	Predicting the effects the LDD	Yes
	Evaluating the effects of the LDD	Yes
	Considering ways of mitigating adverse effects and maximising beneficial effects	Yes
	Proposing measures to monitor the significant effects of implementing the LDDs	Yes
C	Prepare the SA Report	Yes
D	Public participation on the LDD and the SA Report	Yes
	Appraising significant changes	Yes
	Appraising significant changes resulting from representations	Yes
	Making decisions and providing information	Yes
E	Finalising aims and methods for monitoring	Yes
	Responding to adverse effects	Yes

Saved Development Plan policies and material considerations in dealing with planning applications

- 8.0 The documents to be produced as part of the Local Development Framework will gradually replace the existing local plans whilst structure plans have been abolished under this planning system. In the meantime, the Government has made provisions for structure plan and local plan policies and proposals to be 'saved' i.e. remain in force until they are replaced by Local Development Documents. These 'saved' policies can be found at the respective Councils' websites. Together with national Planning Policy Statements and the East Midlands Regional Spatial Strategy these now form the policy framework for deciding planning applications in West Northamptonshire.
- 8.1 Since adopting the Local Plan, Daventry District Council has prepared and consulted upon a series of formal alterations. These alterations

have not been subject to public local inquiry and in accordance with the arrangement of the new planning system cannot be formally 'saved'; however the Council considers that the alterations remain relevant and will be retained as an important 'material consideration' in the determination of planning applications until withdrawn or replaced by Development Plan Documents or Supplementary Planning Documents.

- 8.2 The three local authorities currently have some existing supplementary planning guidance that are based on saved policies or old plans. If the content of existing supplementary planning guidance is to be converted to a Supplementary Planning Document, it must be prepared in accordance with Government Guidance and Regulations. This requires Supplementary Planning Documents to conform to policies included in a Development Plan Document or 'saved policy'.
- 8.3 In the interim, the existing supplementary planning guidance listed in Appendix 4 will continue to be used as material planning considerations in determination of planning applications, until such time as they can be replaced or are no longer required.

Resources and Reporting Process

- 9.0 This Local Development Scheme represents a significant commitment in resources from the Councils. The process of production of this Local Development Scheme has involved detailed consideration of the tasks required to produce each document. In programming this available resource, allowances have been made for other areas of responsibility outside of Local Development Framework production. Examples of the wider responsibilities that have been accounted for are listed below:

- National, regional and sub-regional planning policy consultations, Community Strategy engagement and corporate work such as the Economic Strategy
- Liaison with WNDC on planning matters and strategic site development
- Regeneration and masterplanning projects / Development Control Advice
- Improvement programmes for the service
- General Enquiries
- Team Meetings
- Appraisals
- Training

- 9.1 To enable the effective project management each Local Development Document has been allocated a lead officer. This information can be found in the profile of each joint document held at Appendix 3.

- 9.2 The core resources expected to be available to progress work on the Local Development Documents identified in this Local Development Scheme are outlined in the schedules.

West Northamptonshire Joint Planning Unit

- 9.3 This unit consists of a permanent establishment of :
- 1 x Head of Unit
 - 1 X DPDs Team Leader
 - 3 x Principal officer
 - 2 x Senior policy officer
 - 2 x Policy officers
 - 2 x Administrator
 - 1 x Programme and Information Manager
 - 1 x Monitoring Officer
 - 1 x Technician
- 9.4 The Councils are committed to providing resources to support this Local Development Scheme and future planning needs. The timetable for this Local Development Scheme is predicated upon this level of resource being in place throughout the three years of the Local Development Scheme.
- 9.5 Each council provides input to policy making using their existing staff. Consultants have been employed to prepare aspects of the evidence base. In addition work that the West Northamptonshire Development Corporation has commissioned is to be shared and the Corporation is to provide support to the work.
- 9.6 Finally, each of the Councils will utilise resources from a range of internal teams such as:
- Housing Strategy
 - Conservation
 - GIS
 - Community Development
 - Administrative Support

Decision making arrangements

- 9.7 The Joint Strategic Planning Committee is the decision making body for the Joint Local Development Documents . The Head of the Joint Planning Unit will report to the Joint Strategic Planning Committee. A Business Sub Group of the Joint Strategic Planning Committee will monitor the LDS work programme and its resourcing and report to the Joint Strategic Planning Committee. An Officer Programme Board comprising senior officers from the three Borough/ District Councils and the County Council as well as representatives from Government Office

for the East Midlands and West Northamptonshire Development Corporation will steer the technical process. In addition a Technical Officers Group will deal with the evidence and policy matters arising ensuring clear contributions from all partners. The Joint Strategic Planning Committee will be engaged in the production of joint documents, consider them, approve and adopt the Development Plan Documents, following examination by an independent inspector.

Risk Assessment

10.0 In preparing the LDS, it was found that the main areas of risk relate to:

- **Maintaining adequate resources.** The authorities are all under significant pressure to reduce budgets. The budget for the first two years of this Local Development Scheme was approved in December 2008. If these resources cannot be brought to bear on plan production then progress will slip.
- **Staff turnover.** Loss of staff will have an impact on the programme, as recruiting and then training up replacement staff takes time. Nationally, there is still a serious shortage of experienced planning officers. Consideration will be given to using consultants to fill the gap.
- **Capacity of the Planning Inspectorate and other agencies to cope with demand nation-wide.** This is out of the control of the local authorities. However, early consultation has been undertaken on this LDS, which should enable other agencies to take the Councils' LDF programme into account.
- **Political differences.** The Joint Committee arrangements are designed to ensure a measure of consensus is reached.
- **Delays in Examination process and/or legal challenge.** This will be minimised by ensuring that Development Plan Documents are 'sound' and founded on a robust evidence base and well-audited stakeholder and community engagement systems. The Planning Advisory Service Soundness Self Assessment Toolkit will be used.
- **Changes to national or regional guidance.** Where possible changes to Government guidance will be accommodated. However major changes to Government policy may result in delays that are outside the control of the Councils.

Evidence base

11.0 In preparing the Local Development Framework, a range of background work needs to be undertaken or taken into account. This work will be published in the form of background documents. Most of these will be produced either by, or for, the Councils. Each background document will be publicly available. Many of these background documents have already been identified and produced but others may be published in the course of preparing Local Development

Documents. They are to be found on the West Northamptonshire Joint Planning Unit website at www.westnorthamptonshirejpu.org

Monitoring and Review

12.0 Following its adoption the Local Development Scheme will be monitored on an annual basis from April to the end of March. The Annual Monitoring Report will assess the implementation of the Local Development Scheme and the extent to which policies in Local Development Documents are being achieved. Each year a report will be prepared that will include an assessment of:

- whether the local planning authorities are meeting, or on track to meet, the targets set in Local Development Documents and if not the reasons why;
- what impact the local planning authorities policies are having on other targets set at national, regional or local level;
- whether the local planning authorities need to replace any policies in order to meet their sustainable development objectives; and
- what action needs to be taken if policies need to be replaced.

12.1 The joint Annual Monitoring Report, will be available to view on the Joint Planning Unit's and Councils' websites. This will be used to determine whether there is a need to amend the LDS.

Contact Details

13.0 If you have any queries on this LDS please contact us using the details below.

For documents that are led by the Joint Planning Unit:

Claire Berry Development Plan Documents Team Leader	Telephone 01604 837838
West Northamptonshire Joint Planning Unit	westnorthantsjpu@northampton.gov.uk
Cliftonville House	
Bedford Road	
Northampton NN4 7NR	

For documents that are led by Northampton Borough Council:

Paul Lewin	Telephone 01604 838734
Planning Policy and Heritage Manager	PLewin@northampton.gov.uk
Northampton Borough Council	
Cliftonville House	
Bedford Road	
Northampton NN4 7NR	

For documents that are led by Daventry District Council:

Richard Wood
Planning Policy and Housing Strategy
Manager
Daventry District Council
Lodge Road
Daventry
Northamptonshire NN11 4FP

Telephone 01327 302582
rwood@daventrydc.gov.uk

For documents that are led by South Northamptonshire Council:

Andy D'Arcy
Lead Officer : Planning Policy
South Northamptonshire Council
Springfields
Towcester
Northamptonshire NN12 6AE

Telephone 01327 322267
Planning.policy@southnorthants.gov.uk

For documents that are produced by Northamptonshire County Council – i.e. the Minerals and Waste Local Development Framework

Mark Chant
Head of Planning Policy
Northamptonshire County Council
County Hall
Northampton NN1 1AN

Telephone 01604 236831
planning@northamptonshire.gov.uk

Appendix 1

Definitions

Definitions

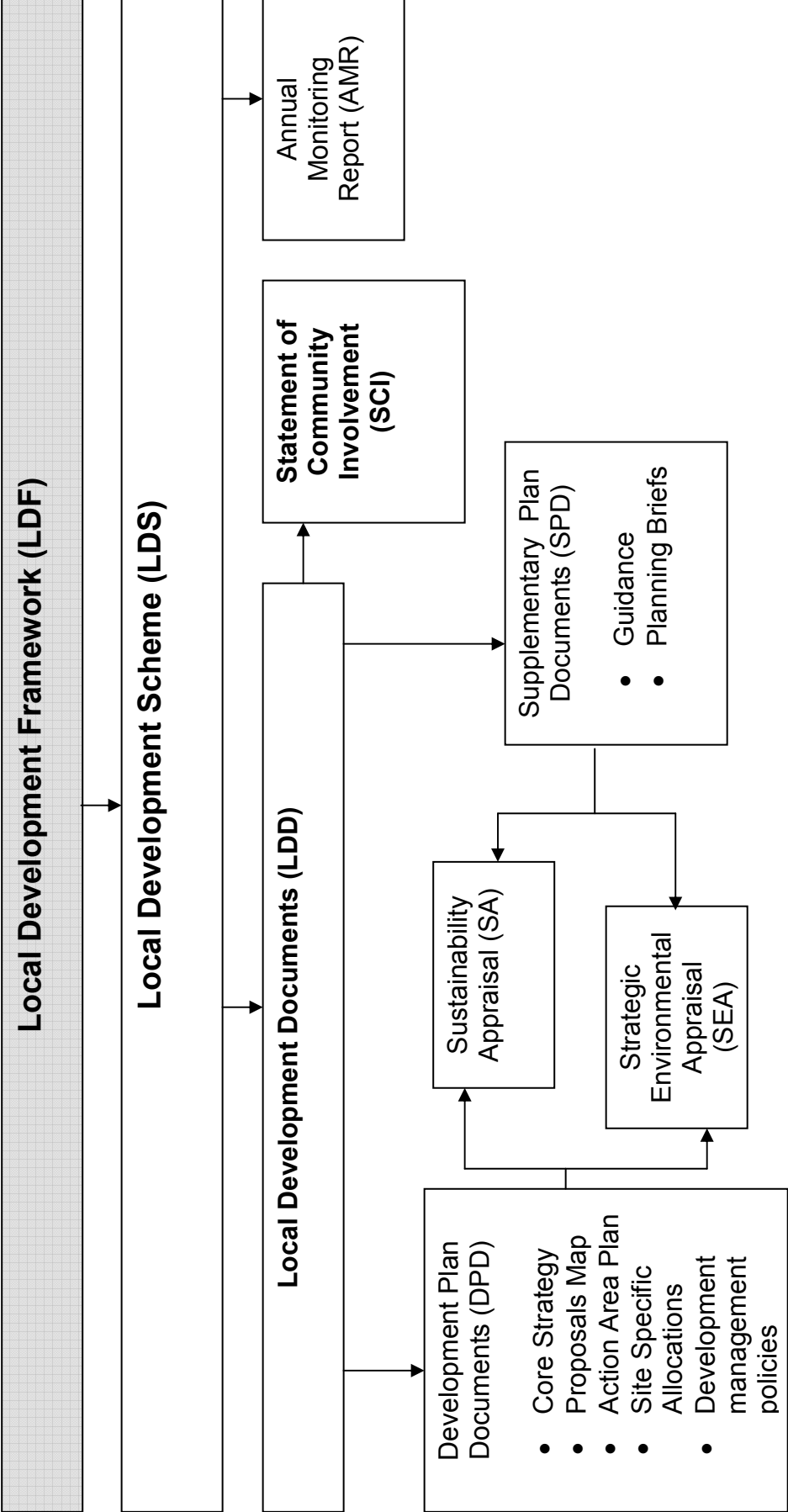
Title	Definition
Area Action Plan (AAP)	Development Plan Document providing a planning framework for areas of change and areas of conservation.
Annual Monitoring Report (AMR)	Assesses the implementation of the LDS and extent to which the policies in LDDs are being achieved.
Appropriate Assessment	Assessment of the potential impact of a proposed plan on one or more European sites comprising Special Areas of Conservation and Special Protected Areas.
Community Strategy	Strategy prepared by Local Strategic Partnerships with the purpose of improving the social, economic, environmental well-being of their areas.
Core Strategy (CS)	Sets out the long-term spatial vision for the local planning authority area and the strategic policies and proposals to deliver that vision.
Department of Communities and Local Government (DCLG)	The Government department with responsibility for planning and local government.
Development Control Policies	A suite of criteria-based policies which are required to ensure that all development within the area meets the vision and strategy set out in the core strategy.
Development Plan (DP)	Consists of Regional Spatial Strategy (RSS) and development plan documents contained within the Local Development Framework.
Development Plan Document (DPD)	Spatial planning documents that are subject to independent examination. There will be a right for those making representations seeking change to be heard at an independent examination.
Key Diagram	Diagrammatic interpretation of the spatial strategy as set out in the core strategy. To illustrate the broad strategy for the area in a similar fashion to existing Structure Plan's key diagrams. It is most likely to be appropriate to an area of significant change where the general location of broad areas of future development can be identified together with linkages between such areas and the relationship to other strategies and neighbouring areas. Broad areas of

Title	Definition
	protection/little anticipated change can also be shown.
Local Development Document (LDD)	A document that forms part of the Local Development Framework. Can either be a Development Plan Document or a Supplementary Planning Document.
Local Development Framework (LDF)	Comprises a portfolio of local development documents which will provide the framework for delivering the spatial planning strategy for the area.
Parish plan	An initiative whereby local people can prepare a document that sets out their wishes for the development of their area.
Planning Policy Statement (PPS)	Government statements of national planning policy guidance. RSS and LDFs must be consistent with PPSs. Formally known as Planning Policy Guidance (PPG).
Pre-examination meeting	Procedural meeting held by Inspector appointed to hold examination into the DPD or SCI. The purpose of the meeting is to discuss the management of the examination.
Proposals Map	Illustrates the policies and proposals in the development plan documents and any saved policies that are included in the local development framework.
Regional Spatial Strategy (RSS)	Prepared by the regional planning body. It will set out the policies in relation to the development and use of land in the region and will be approved by the First Secretary of State. (Formally known as Regional Planning Guidance RPG)
Sustainability Appraisal (SA)	An Appraisal to ensure that all policies and proposals in Development Plan Documents (DPD) reflect sustainable proposals. This will be carried out at the same time as the Strategic Environmental Assessment (SEA)
Site specific allocations and policies	Allocations of sites for specific or mixed uses or development. Policies will identify any specific requirements for individual proposals.
Statement of Community Involvement (SCI)	Sets out the standards which the local authority intends to achieve in relation to involving the community in the preparation, alteration and continuing review of all local development documents and in significant development control decisions, and also how the local planning authority intends to achieve those standards. The statement of

Title	Definition
	community involvement will not be a development plan document but will be subject to independent examination. A consultation statement showing how the local planning authority has complied with its statement of community involvement will be required for all local development documents.
Strategic Environmental Assessment (SEA)	A generic term used internationally to describe environmental assessment as applied to policies, plans and programmes. The European 'SEA Directive' (2001/42/EC) requires a formal 'environmental assessment' of certain plans and programmes, including those in the field of planning and land use.
Saved Plan	Existing adopted plans (or parts of them) can be saved for three years from the date of commencement of the Act. Unadopted plans can be saved for three years post adoption.
Supplementary Planning Document (SPD)	Policy guidance to supplement the policies and proposals in development plan documents. They will not form part of the development plan or be subject to independent examination. (Formally known as Supplementary Planning Guidance SPG)

Appendix 2

Main components of an LDF



Appendix 3

Profile of Local Development Documents

West Northamptonshire Core Strategy DPD		
Brief Description		
<p>To set out the spatial vision, spatial objectives and spatial strategy for all sustainable communities in West Northamptonshire accounting for its wider context.</p> <p>To assist delivery of the sustainable community strategies and Local Area Agreement during the plan period to 2026 and with a long term view to 2031.</p> <p>To set out strategic policies for the regeneration, growth and conservation of the area including strategic rural and affordable housing matters together with the phasing and infrastructure for their delivery. These strategic policies will address the management of urban regeneration and growth and protection of appropriate rural settlements through the use of a future settlement hierarchy that is clear about the roles of all towns and villages and the services and facilities they should contain.</p> <p>To make strategic allocations to 2026 and ensure the maintenance of at least the five year housing land supply together with establishing directions of growth for later phases.</p> <p>To set out the role of the rural areas including their conservation, protection and diversification.</p> <p>With respect to urban growth the Core Strategy will include some detail of the early sustainable urban extensions including the type and disposition of activities and land uses. The Core Strategy will provide an integrated framework for investment including associated strategic social infrastructure such as health and leisure facilities, green infrastructure, the transport and accessibility strategy and phasing of development. It will provide a vital platform from which to launch bids for public funding. It will provide the context for all other Development Plan Documents and Supplementary Planning Documents and will set out a monitoring and implementation framework for West Northamptonshire</p>		
Geographical area covered		The whole of West Northamptonshire
Status		DPD
Will it be produced jointly?		Yes Joint Local Development Document
If yes, which authorities?		Daventry District Council, Northampton Borough Council, South Northamptonshire Council
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4=	All DPDs
	10	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of preparation		Sept 2006
Preparation of Scoping Report for the Sustainability Appraisal (SA) report (pre June 2008 regulations)		October 2006
Consultation on Options (25 of 2004 regulations)		March 2007-March 2009
Publication (27)		October 2010
Submission (30)		March 2011
Adoption of document (36)		December 2011
Arrangements for Production/Approval		
Lead Authority/Division		Joint Planning Unit
Management Arrangements		Joint Programme Board/ Business Sub Group/Joint Strategic Planning Committee

Resources	Est 13 FTE per year plus assistance from other departments in councils and some consultancy support.
Lead Officer	Head of the West Northamptonshire Joint Planning Unit Phone: 01604 838412
Community Involvement	Through the adopted Statements of Community Involvement.

West Northamptonshire Developer Contributions DPD		
Brief Description		
To provide guidance to assist all parties involved (the three Borough/ District Councils, the County Council, the Development Corporation, infrastructure providers, developers, landowners) in the delivery of the contributions to the range of infrastructure required to accompany development. With respect to developer contributions it may form the basis of the Community Infrastructure Levy should this be introduced.		
Geographical area covered		Covers the entirety of West Northamptonshire
Status		DPD
Will it be produced jointly?		Yes Joint Local Development Document
If yes, which authorities?		Daventry District Council, Northampton Borough Council, South Northamptonshire Council
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4	Developer Contributions DPD
	4=	All DPDs (prepared jointly or by individual authorities)
	10	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of preparation/ Consulting Statutory Bodies on the scope of Sustainability Appraisal		January 2009
Publication (27)		October 2010
Submission (30)		November 2011
Adoption of document (36)		August 2012
Arrangements for Production/Approval		
Lead Authority/Division		Joint Planning Unit
Management Arrangements		Joint Programme Board/Business Sub Group/ Joint Strategic Planning Committee
Resources		2.0 FTE per year from JPU plus assistance from other departments in councils, WNDC and some consultancy.
Lead Officer		Head of the West Northamptonshire Joint Planning Unit Phone: 01604 838412
Community Involvement		Through the adopted Statements of Community Involvement.

West Northamptonshire Site Allocations DPD		
Brief Description		
To set out site-specific allocations for West Northamptonshire for all land uses and any policies that will help in the determination of planning applications on specific sites and in the delivery of regeneration, growth and conservation objectives. It will include the identification, phasing and implementation of local infrastructure for sites. It may include site-specific allocations for later phases of urban extensions set out as directions of growth in the Core Strategy.		
Geographical area covered		West Northamptonshire
Status		DPD
Will it be produced jointly?		Yes Joint Local Development Document
If yes, which authorities?		Daventry District Council, Northampton Borough Council, South Northamptonshire Council
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4	West Northamptonshire Site Allocations DPD
	4=	All DPDs
	10	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of preparation/ Consulting Statutory Bodies on the scope of Sustainability Appraisal		May 2011
Publication (27)		September 2012
Submission (30)		February 2013
Adoption of document (36)		December 2013
Arrangements for Production/Approval		
Lead Authority/Division		Joint Planning Unit
Management Arrangements		Joint Programme Board/Business Sub Group/ Joint Strategic Planning Committee
Resources		Est 8 FTE per year plus assistance from other departments in councils and some consultancy support.
Lead Officer		Head of the West Northamptonshire Joint Planning Unit Phone: 01604 838412
Community Involvement		Through the adopted Statements of Community Involvement.

West Northamptonshire Development Management Policies DPD		
Brief Description		
To set out any specific policies that may be required against which planning applications for the development and use of land and buildings will be considered. It may include only matters not covered by Planning Policy Statements and legislation where there is a particular local issue e.g. historic conservation, protection of open space, nature conservation, highway access, car parking and rural exception housing policies.		
Geographical area covered		Covers the entirety of West Northamptonshire.
Status		DPD
Will it be produced jointly?		Yes Local Development Document
If yes, which authorities?		Daventry District Council, Northampton Borough Council, South Northamptonshire Council
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4=	Development Management Policies
	4=	All DPDs (prepared jointly or by individual authorities)
	10	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of preparation/ Consulting Statutory Bodies on the scope of Sustainability Appraisal		February 2012
Publication (27)		Est February 2013
Submission (30)		Est June 2013
Adoption of document (36)		Est April 2014
Arrangements for Production/Approval		
Lead Authority/Division		Joint Planning Unit
Management Arrangements		Joint Programme Board/Business Sub Group/ Joint Strategic Planning Committee
Resources		3 FTE per year from JPU plus assistance from other departments in councils and WNDC.
Lead Officer		Head of the West Northamptonshire Joint Planning Unit Phone: 01604 838412
Community Involvement		Through the adopted Statements of Community Involvement.

Northampton Central Area Action Plan DPD		
Brief Description		
To set out the vision and strategic objectives for the Central Area up until 2026 and provide a set of policies to guide developers. The document will facilitate the transformation of the town centre and put it at the heart of a regional city, with thriving retail, residential and office development and the regeneration of deprived areas. The Development Plan Document will also ensure development of the highest environmental and urban design standards, capitalising on Northampton's rich tapestry of architectural heritage and the Waterside for tourism and leisure. The new town centre will give greater priority to pedestrians and cyclists and be at the hub of a comprehensive public transport system linked to surrounding areas.		
Geographical area covered	Covering Northampton town centre. Exact area to be determined as work progresses.	
Status	DPD	
Will it be produced jointly with other authorities?	No	
If yes, then with which authorities?		
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4=	Central Area Action Plan
	4=	All DPDs (prepared jointly or by individual authorities))
	10	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of preparation	November 2006	
Preparation of Scoping Report for the Sustainability Appraisal (SA) report	Dec 2006 - March 2007	
Consultation on Options (25 of 2004 regulations)	June 2007- September 2009	
Publication of development plan document (27)	October 2010	
Submission of DPD and SA report (30)	March 2011	
Adoption of document (36)	December 2011	
Arrangements for Production/Approval		
Lead Authority/Division	Northampton Borough Council/ Planning and Regeneration	
Management Arrangements	Northampton Borough Council Cabinet	
Resources	5 FTE over four years drawn from within the Borough Council. Co-operation with other Local Authorities on transferable issues and solutions.	
Community Involvement	Through the adopted Statement of Community Involvement.	

South Northamptonshire Rural Settlements DPD		
Brief Description		
To set out village confines and areas of important local space for settlements within South Northamptonshire District in accordance with the settlement hierarchy set out in the Joint Core Strategy.		
Geographical area covered	South Northamptonshire District	
Status	DPD	
Will it be produced jointly with other authorities?	No	
If yes, then with which authorities?		
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4=	Rural Settlements DPD
	4=	All DPDs (prepared jointly or by individual authorities)
	5	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of preparation/ Consulting Statutory Bodies on the Scope of the Sustainability Appraisal	May 2011	
Publication (27)	July 2012	
Submission (30)	December 2012	
Adoption of document (36)	September 2013	
Arrangements for Production/Approval		
Lead Authority/Division	South Northamptonshire Council Planning Directorate	
Management Arrangements	South Northamptonshire Council Cabinet	
Resources	1.5 FTE drawn from the Policy Team	
Community Involvement	Through the adopted Statement of Community Involvement.	

Daventry Town DPD		
Brief Description		
To set out site-specific allocations for housing, employment, retail and other land uses and policies that will help in the determination of planning applications on specific sites and in the delivery of regeneration, growth and conservation objectives within Daventry Town. It will include the identification and implementation of local infrastructure. It will include site-specific allocations within Daventry existing urban area and sustainable urban extensions as set out in the Joint Core Strategy.		
Geographical area covered		Covers the entirety of Daventry Town and adjoining area. Exact area to be determined as work progresses
Status		DPD
Will it be produced jointly with other authorities?		No
If yes, then with which authorities?		
Chain of Conformity	1	PPSs and PPGs and Government Policy
	2	RSS
	3	Joint Core Strategy
	4=	Daventry Town DPD
	4=	All DPDs (prepared jointly or by individual authorities)
	10	Supplementary Planning Documents
Timetable for production and conformity with appropriate (regulations)		
Commencement of Preparation/ Consulting Statutory Bodies on the Scope of the Sustainability Appraisal		December 2012
Publication (27)		Est January 2014
Submission (30)		Est September 2014
Adoption of document (36)		Est June 2015
Arrangements for Production/Approval		
Lead Authority/Division		Daventry District Council
Management Arrangements		Daventry District Council Strategy Group
Resources		2.5 FTE per year drawn from within the District Council.
Community Involvement		Through the adopted Statement of Community Involvement.

Appendix 4

Existing Supplementary Planning Guidance

Northamptonshire-wide - Supplementary Planning Guidance

Parking (2003)

Planning Obligations and Local Education Authority School Provision (June 2004)

Planning Out Crime in Northamptonshire (2003)

Daventry District Council - Supplementary Planning Guidance

Boughton Village Design Statement (2003)

Brixworth Village Design Statement (2004)

Creaton Village Design Statement (2004)

Crick Village Design Statement (2004)

Farthingstone Village Design Statement (2004)

Ravensthorpe Village Design Statement (1999)

Boughton Conservation Area Appraisal (2002)

Grand Union/ Oxford Canal Conservation Area (1995)

Moulton Conservation Area Appraisal and Design Guide (1997)

Scaldwell Conservation Area Appraisal and Design Guide (1998)

Daventry International Rail Freight Terminal Phase 1 Development Brief

Middlemore 1 Development Brief (2001)

Middlemore 2 Development Brief (2001)

Middlemore 3a Development Brief (2001)

Middlemore 3b Development Brief (2001)

Middlemore 3c Development Brief (2002)

Middlemore 5a Development Brief (2004)

Infrastructure Interim SPD (2004)

Braunston Canal Strategy (2000)

Church Brampton (Residential Development Guidelines) (1997)

Daventry Conservation Area Shopfront Design Guide

Design and Location of Agricultural Buildings (1999)

Shopfront Security

Designing House Extensions (1997)

The Retention of Playing Pitches (2000)

Northampton Borough Council - Supplementary Planning Guidance

Delapre Abbey

Residential Extension Design Guide

Shop Front Design Guide

South Northamptonshire Council – Supplementary Planning Guidance

Advertisements (Feb 1996)

Affordable Housing (Dec 2003)

Backland Development (March 2004)

College Place, Brackley, Development Brief (Sept 2002)

Conservation Areas (March 1998)

Developer Contributions (Aug 2001)

Energy and Development SPD (March 2007)

Elementis Pigments Site, Deanshanger, Planning Brief (April 2001)
Farm Diversification (Feb 1996)
Grange Park, Courteenhall Planning Brief (Sept 1997)
Horse Related Development (June 1999)
Interim Rural Housing Policy (July 2009)
Light Pollution (Oct 1998)
Listed Buildings (Aug 2002)
Moat Lane, Towcester, Planning Brief (Nov 2007)
Nature Conservation (Feb 1996)
Northamptonshire Canal Partnership Strategy (Aug 1999)
Paulerspury and Pury End Village Design Statement (2005)
Radstone Technology, Towcester, Planning Brief (Jan 2003)
Residential Design In the Countryside: Planning Guidance Notes and Village Design Guides (Jan 1996)
Reuse of Rural Buildings (April 2005)
Residential Extensions (Sept 1998)
Roofscapes (Sept 1998)
Satellite Dishes (May 2002)
Shop Fronts (Feb 1996)
Silverstone Circuit Planning Brief (2005)
Silverstone Campsite Appraisal (Nov 2003)
Springfield Way, Brackley (July 2002)
Sun Moon and Stars, Blisworth, Planning Brief (June 2004)
Telecommunications (Nov 2002)
Thatching (Feb 1996)
Trees and Development (Feb 1996)
Trees in Conservation Areas and TPO's (March 2001)
Walkerpack, Roade, Planning Brief (May 2004)
Whittlebury Design Statement (Feb 1999)
Windows and Doors (Feb 1996)
Working From Home (November 1998)

Appendix 5

Composite timetable for the preparation of Local Development Documents

KEY

Development Plan Documents

- C-** Commencement of preparation
- P-** Publication of document for representations
- S-** Submission of document
- A-** Adoption of document

East Midlands Regional Plan

- s** – Submission
- pc** – Proposed Changes
- f**- Final publication (Autumn 2011 – Date to be determined by Secretary of State)

Agenda Item 6

Item No:
Date: 17 December2009

WEST NORTHAMPTONSHIRE JOINT STRATEGIC PLANNING COMMITTEE

Local Development Framework Programme Risk Register

REPORT OF THE INTERIM HEAD WEST NORTHAMPTONSHIRE JOINT PLANNING UNIT

Purpose

1.0 The purpose of this report is to update members on the risk register.

Recommendation

2.0 That the Joint Strategic Planning Committee notes the report.

The Risk Register

3.0 It is considered prudent to draw members' attention to the risks, their control measures and mitigating actions.

Implications

4.0 The maintenance of the risk register is a key aspect of managing the programme for the Local Development Framework. It is maintained and managed by the Programme Board and Business Sub Group.

JPU Risk Register

As at 09/12/09

APPENDIX- WNJPU DRAFT Risk Register December 2009

Risk No	Risk Description	Consequence	Current Control Measures	Risk Mitigation Actions
1	Failure to retain staff & staff vacancies	Delay to programme.	none	2.1 .Implement effective recruitment procedures 2.2 Recruit further temporary consultancy
2	Quality of evidence to date found seriously lacking	Delay to programme. Risk of plan being found unsound	Regular checking of quality through contracts and with peers.	1.1 Carry out quality check via key officer workshops 1.2 Preparedness to commission further evidence rapidly 1.3 Complete outstanding evidence base studies
3	Legal challenge or similar investigation due to lack of consultation/ communication, lack of robust evidence, unsatisfactory Inspector's Report, litigious nature of today's society	Part of adopted CS may be struck out.	GOEM liaison. Previous Counsel Advice. Learning from other authorities. PINS meeting following publication of emergent strategy	3.1 Implement Training Programme for staff 3.2 Improved engagement to ensure evidence base is robust
4	Failure to satisfy the soundness requirements of PINS due to the complexity involved.	Delay before plan can be adopted. Some steps may need to be undertaken again.	Learning from other authorities. Good practice. PAS template. Effective and robust evidence base	4.1 Appoint counsel 4.2 Use of PAS Soundness Self Assessment Tool Kit
5	Failure to consider the comments of stakeholders and the community because of lack of engagement/ communication. Not offering, through engagement, robust options/ issues to the community.	Fail at least one of the tests of soundness. Delay in the preparation of the Core Strategy.	Tracking system for responses	5.1 Produce and implement a Communications and Consultation Strategy
6	Failure to identify and produce robust evidence base.due to lack of resources. Not understanding what evidence is required and how to interpret it into the CS.	Fail soundness test at examination.	Existing good/ bad practice (Inspector's reports). PPS/PPG requirements. Liaison with other organisations and agencies. SEA/SA process	6.1 Introduce system for keeping up to date with good/bad practice from Inspectors Reports etc 6.2 Introduce effective management and quality control procedures 6.3 Appoint counsel
7	Failure to properly engage with members.	Potential delay in preparation of Core Strategy. Adverse impact upon Housing and Planning Delivery Grant.	JSPC. Agreed procedures for lines of member communication.	7.1 Extend workshops and seminars 7.2 Information to all members 7.3 Produce and implement a Communications and Consultation Strategy
8a	Changes in political mandate of any partner authority due to Elections, change of policy or personnel.	CS progress delayed as strategy/ content is reconsidered. Direction if not resolved in satisfactory and timely manner.	Plan ahead for elections. All member awareness of issues and policy formulation	8.1 officers to ensure members briefed on importance of Joint LDF 8.2 Carry out all member training 8.3 Schedule key decisions to take account of elections

JPU Risk Register

As at 09/12/09

Risk No	Risk Description	Consequence	Current Control Measures	Risk Mitigation Actions
8b	Political ramifications of expectations with respect to the General election e.g. Negative impact of Caroline Spelman Letter	delay in preparation of development plan documents	Robust strategy development & programming full series of member working sessions	8.4 ensure members are well briefed with respect to long term implications of change to growth policy and need to plan for future population change
9	Delay in 2008 LDS triggers speculative applications for development including ad hoc incremental development	resource demands on partner authorities, costs and potentially ad hoc development approved	engagement with developers	9.1 Partnership demonstrates commitment to complete LDS within revised timetable. 9.2 keep website up to date and stakeholders informed of progress on the LDS including moving to real time information on progress on the website 9.3 Partnership ensures clear public support expressed for the LDF by members 9.3 Partners remove any potential delays
10a	Poor internal engagement in the plan making process	CS progress delayed, particularly through fire fighting.	Programme Board discussions	10.1 Programme Board members deliver key messages to their staff and members on importance of meeting timescales in LDS & LDF ownership
10b	Poor external engagement in plan making	CS progress delayed, particularly through fire fighting.	Consultation strategy	10.2 review of success of communications and consultation undertaken
11	Failure of Joint Planning Committee to make timely decisions	Potential delay in preparation of Core Strategy. Vulnerability to speculative applications for development		11.1 Extend workshops and seminars 11.2 Information to all members 11.3 Produce and implement a Communications and Consultation Strategy 11.4 Programme Board members deliver key messages to their staff and members on importance of meeting timescales in LDS & LDF ownership 11.5 Carry out all member training
12	Failure of the constituent authorities to finance the JPU budget due to budget pressures	Unacceptable delay. Missed deadlines	Budget approved for 3 years by JSPC December 2008. Updated on an annual basis by Head of JPU against a robust programme Quarterly meetings with SNC on budget progress Monthly/ bi monthly review on budget expenditure and projection	12.1 Information on budget requirements made available to authorities and kept up to date 12.2 Operational budget devolved to JPU manager
13	Failure to resolve requirements of Highways Agency/ highways authority to clearly identify infrastructure requirements and level of development that can be accommodated on the Strategic Road Network	Critical delay to the plan programme and increased uncertainty as to the delivery of new jobs, housing and places	Ongoing close engagement with all highway authorities and commissioning of consultancy	13.1 Requiring the Highways Agency and authority to be specific and timely about their requirements